

DODGE COUNTY EXECUTIVE COMMITTEE

September 5, 2017, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:00 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Kottke, Maly, Marsik, Miller, and Schmidt.

Member(s) absent: None.

Others present: Dodge County Administrator Jim Mielke; Dodge County Clerk Karen J. Gibson; Deputy County Clerk Christine M. Kjornes; Corporation Counsel Kimberly Nass; Emergency Management Director Amy Nehls; Emergency Management Deputy Director Joe Meagher; Clearview Administrator Jane Hooper; Human Services and Health Department Director Becky Bell; Clinical and Family Services Division Manager Alyssa Schultz; Land Resources and Parks Director Bill Ehlenbeck; Human Resources Director Sarah Hinze; Planning and Economic Development Administrator Nathan Olson; Glacier Heritage Development Partnership President Vicki Pratt; Glacier Heritage Development Partnership Chairman Matt Mauthe; Glacier Heritage Development Vice Chairman Brian Knox; Jefferson County Administrator Ben Wehmeier; Blue Zones Project Organization Lead Tracy Rose; Blue Zones Project Community Program Manager Leslie Covell Hershberger; County Board Supervisor Richard Greshay; Watertown Daily Times Reporter Ed Zagorski; and Daily Citizen Reporter Terri Pederson.

Motion by Maly, seconded by Miller, to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

Motion by Schmidt, seconded by Frohling, to approve the August 7, 2017 minutes as presented. Motion carried.

Clearview Administrator Jane Hooper provided a brief oral report to the Committee regarding an out-of-state travel request. Ms. Hooper reported that she is requesting out-of-state travel for herself to attend the National Leading Age Conference in New Orleans, Louisiana, on October 28-November 2, 2017. Ms. Hooper further reported that she is a member on the Leading Age Board. Motion by Maly, seconded by Miller to authorize the out-of-state travel request for Ms. Hooper to attend the National Leading Age Conference in New Orleans, Louisiana, on October 28-November 2, 2017. Motion carried.

Human Services and Health Department Director Becky Bell provided a brief oral report to the Committee regarding an out-of-state travel request. Ms. Bell reported that she is requesting that Human Services and Health Department Psychiatric Therapist Jaime Bailey be allowed to attend the Youth Mental Health First Aid Instructor Training Program to be held in Chicago, Illinois, on October 2-6, 2017. Ms. Bell further reported that Ms. Bailey works full-time in schools, and this training would allow Ms. Bailey to train Human Services staff and school district staff. Ms. Bell reported that there is no cost to Dodge County for Ms. Bailey to attend this training program. Motion by Marsik, seconded by Miller to authorize the out-of-state travel request for Ms. Bailey to attend the Youth Mental Health First Aid Instructor Training Program to be held in Chicago, Illinois, on October 2-6, 2017. Motion carried.

Blue Zones Project Organization Lead Tracy Rose provided a presentation to the Committee regarding the Dodge County Blue Zones Project. Ms. Rose reported that the Blue Zones Project is a

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community lead program with the purpose of improving well-being. Ms. Rose further reported that some factors that determine our health are genetics, environment, health behaviors and access to care, and traits shared by the longest lived people are move naturally, right outlook, eat wisely, and belong. Ms. Rose stated that in order to achieve Blue Zones approved status, Dodge County would have to meet the following requirements: Earn 72-100 points by implementing worksite pledge actions, 25% employee engagement, and the implementation of pledge actions which would be chosen from the foundational pillars to worksite well-being (Leadership, Purpose, Habitat/Physical Environment, Engagement/Creation of Social Networks, Policies & Benefits, and Well-Being Solutions). Ms. Rose reported that funding is available only for the Cities of Beaver Dam, Horicon, Juneau, and Mayville. Dodge County Administrator Jim Mielke asked what the next step would be if Dodge County chose to move forward with the Blue Zone Project. Ms. Rose reported that she is currently working with Planning and Economic Development Administrator Nathan Olson and Dodge County District Attorney Kurt Klomberg, who is the co-chair of the Worksite Committee, and she would meet with them along with the Fitness Committee and Human Resources to review and discuss the initial pledge assessment, figure out an action plan, and meet with department heads to work with the employee engagement aspect.

Glacier Heritage Development Partnership President Vicki Pratt provided a presentation to the Committee regarding the Glacier Heritage Development Partnership (GHDP) between Jefferson County and Dodge County. Ms. Pratt reported that the GHDP has obtained its 501(c)(3) status and will assist Dodge and Jefferson County in retaining businesses and stimulating growth in the public and private sector. Ms. Pratt provided background information to the Committee regarding what the GHDP has accomplished, which included the following:

- Thirty-Nine (39) Business Opportunities – Twenty-Eight (28) New Businesses, Eleven (11) Existing Businesses;
- Types of Businesses: Manufacturing, Mixed, Professional Services, and Retail;
- Opportunities by Dodge County: Total of Four (4) = two (2) New, two (2) Expansions.

Dodge County Planning and Economic Development Administrator Nathan Olson discussed the Project Casper Request for Information (RFI). Mr. Olson reported that Project Casper involved the RFI for a frozen cheese/meat manufacturing business, specific for Dodge County, \$100 million investment, with fifty (50) new job positions, and a 30 acre site minimum. Mr. Olson further reported that RFI submissions were received by the Cities of Horicon, Mayville, and Waupun, with the City of Beaver Dam working separately. Mr. Olson commented that Project Casper was a learning experience for Dodge County, and Dodge County needs improvement on such things as community preparedness, accurate site information, and efficient communication. Ms. Pratt reported that some upcoming activities include mega site development work, blitz of Dodge County businesses, labor availability analysis/wage and benefit survey, and coordinating manufacturing business tours. Ms. Pratt further reported that there will be a review of the Strategic Plan in late October of 2017, with the Executive Committee's input being considered, and the annual meeting date has been scheduled for November 15, 2017. Mr. Olson commented that Dodge County is well represented and active with the GHDP, and Dodge County needs to build a solid network to share information, remove borders, and think regionally.

Mr. Olson provided a presentation to the Committee regarding an opportunity with CGI Communications Inc. to produce videos for Dodge County. Mr. Olson reported that the Wisconsin Counties Association has partnered with CGI Communications Inc. to provide county websites with

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videos highlighting quality of life, and Dodge County has been selected to participate in this opportunity. Mr. Olson further reported that this would be a three (3) year contract, that would include five (5) videos – a Welcome Video, three (3) topic videos highlighting such things as parks and tourism, and a Non-Profit video highlighting organizations such as the Lions Club and Rotary, and these videos would be at no cost to the county. Mr. Olson stated that this can be a joint opportunity in that public and private sector businesses in Dodge County can choose to participate in showcasing their businesses. Mr. Olson reported that this opportunity was presented to the Planning Development and Parks Committee and Management Council, and he has been working with Corporation Counsel Kimberly Nass in drafting a preliminary agreement. It was a consensus of the Committee to move forward with this opportunity to work with CGI Communications Inc.

Dodge County Clerk Karen Gibson provided an oral report to the Committee regarding the September 19, 2017 County Board meeting. Ms. Gibson reported that there will be Special Orders of Business that will include a reappointment to the Housing Authority Committee, a presentation by the Glacier Heritage Development Partnership, and a presentation regarding the Proposed Jail Pod Replacement Project. Ms. Gibson further reported that the agenda will also include Resolutions from the Finance Committee, the Human Resources & Labor Negotiations Committee, and the Information Technology Committee, a Report from the Planning, Development and Parks Committee, and a Claim for Damages.

Ms. Gibson provided a brief oral report to the Committee regarding the Wisconsin Counties Association (WCA) Annual Conference that is to be held in Wisconsin Dells on September 24-26, 2017. Ms. Gibson stated that at the September 19, 2017 County Board meeting, she will place a WCA Information packet on the desks of the County Board Supervisors that are attending the conference, and she requests that after the conference, those County Board Supervisors that attended provide her with the conference invoice and their round-trip mileage.

Ms. Gibson provided a brief oral update to the Committee regarding the County Board voting machine issues that occurred at the August 15, 2017 County Board meeting. Ms. Gibson reported that it was discovered that one of the issues was caused by a Resolution being incorrectly named by using a slash which is not permitted with this system, and the microphone issue on the County Board Chairman's desk was caused by it timing out. Ms. Gibson further reported that the Dodge County Information Technology Department has assisted in resolving the microphone issue, and it will be tested prior to the September 19, 2017 County Board meeting to make sure it is working properly.

Emergency Management Director Amy Nehls provided a brief oral update to the Committee regarding the Simulcast Phase IV project. Ms. Nehls reported that Communications Service is in the process of upgrading the DOHWY1 channel and the DOEM5 channel, and the estimated completion date is the end of 2017.

The Committee had a brief discussion on the Claim for Damages submitted by Kori & Christopher Reinwald, alleging negligence on the part of the Dodge County Highway Department personnel on or about March 2, 2017, which resulted in a fatal accident. Motion by Marsik, seconded by Berres to recommend to the County Board that it disallow the Claim for Damages submitted by Kori & Christopher Reinwald. Motion carried.

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Dodge County Administrator Jim Mielke provided a brief oral update to the Committee regarding Dodge County mail services. Mr. Mielke reported that Dodge County has entered into a contract with United Mail Service that will begin on October 2, 2017. Mr. Mielke further reported that United Mail Service will pick up outgoing mail at three (3) mail pick-up locations, including the Administration Building, the Dodge County Justice Facility, and the Henry Dodge Office Building at approximately 3:15 p.m. daily. Mr. Mielke further reported that the Central Services Department will continue to pick-up incoming county mail at the Juneau Post Office, and distribute it to county departments.

Mr. Mielke provided a brief oral update to the Committee regarding the 2018 Health Insurance Premiums. Mr. Mielke reported that the Employee Trust Fund (ETF) has not provided the 2018 State Health Insurance Premium rates, Dodge County does have the rates from Unity, and the Human Resources & Labor Negotiations Committee will be meeting the week of September 11, 2017 to discuss and make a decision on the health insurance premium rates.

Mr. Mielke provided the following preliminary 2018 Budget Information:

- 2018 County Administrator Budget – estimated \$12,791 levy increase, 15% increase in liability premiums for 2018;
- 2018 County Board Budget – estimated \$4,400 levy increase, anticipating a County Board Bus Tour;
- 2018 Emergency Management Budget – estimated \$4,500 levy increase, anticipating the replacement of an Emergency Management vehicle, with the old vehicle going to the Land Resources and Parks Department Surveyor for their use;
- 2018 Corporation Counsel Budget – estimated \$60,000 levy increase due to wages and benefits, with only a \$745.00 increase in department expenses.

Mr. Mielke reported that he will be reviewing department budgets starting the week of September 11, 2017, and he is anticipating a small levy increase.

Mr. Mielke asked the Committee if further discussion was needed on the Blue Zones Project. Chairman Kottke requested that the Blue Zones Project be included on the October 2017 Executive Committee agenda.

Ms. Nass provided an oral update to the Committee regarding the status of contracts being reviewed and/or completed by the Corporation Counsel office.

Supervisor Frohling reported that on August 14, 2017, he attended a Resolutions Committee meeting of the Wisconsin Counties Association (WCA) in Madison, Wisconsin. Supervisor Frohling further reported that forty-five (45) Resolutions were adopted, one (1) Resolution had already been passed into law, eight (8) Resolutions were indefinitely postponed, and seven (7) Resolutions were referred back to the Board for more study.

Meeting adjourned at 9:45 a.m. by order of the Chairman.

The next regular meeting is scheduled for **Monday, October 2, 2017, at 8:00 a.m.**

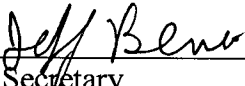
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Jeff Berres, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.